

Business (20 credits required)

Business/A+Hardware/Software Certification

Business Elective
10 credits 5 each semester
Recommended Prerequisite(s)
Course Description:

To provide an opportunity for students to obtain the knowledge and skills necessary to service microcomputer hardware and supported peripherals, build a computer from parts, and prepare for a successful result on the CompTIA A+ PC Hardware exam.

Business/Accounting I

Business Elective
10 credits 5 each semester
Recommended Prerequisite(s)
Course Description:

In this class students will learn how to keep books for a proprietorship and a small partnership. They will record transactions in a journal, post to the proper ledgers, build a work sheet, income statement, balance sheet, and post closing trial balance. At the end of the class, they will combine all they have learned and apply it to a practice set.

Business/Accounting II

Business Elective
10 credits 5 each semester
Recommended Prerequisite(s) **Accounting 1**
Course Description:

This class is an extension of Accounting I.

Business/Cisco Networking Academy Program

Business Elective
10 credits 5 each semester
Recommended Prerequisite(s)
Course Description:

The Cisco Networking Academy Program is a comprehensive e-learning program that provides students with the Internet technology skills essential in a global economy. The Networking Academy delivers web-based content, online assessment, student performance tracking, hands-on labs, instructor training and support, and preparation for industry standard certifications.

The Cisco Networking Academy Program teaches students valuable Internet technology skills, including networking, Web design, IT Essentials, Cabling, Java and UNIX. The Academy Curriculum covers a broad range of topics from basics on how to build a network to how to build a website and more complex IT concepts such as applying advanced troubleshooting tools.

Created by industry and education professionals, the curriculum prepares students for the demands of the workplace and motivates them to continue their education and learning. Delivered globally in multiple languages, the Academy program uses assessment data to adapt and improve lessons, labs, and teacher training. The program recognizes multiple learning styles of students with Web-based, multimedia content;

online assessment and evaluation throughout the course; hands-on labs; and instructor training and support. Upon completion, students have the opportunity to take a certification exam.

Business/Computer Applications I {9th Grade Level}

Business Requirement

5 credits

Recommended Prerequisite(s) Computer Literacy

Course Description:

This class is designed to reinforce skills needed to input data efficiently and accurately through the use of a keyboard. The basic objectives of this goal are: To reinforce keyboarding skills, knowledge of information processing terms, develop word processing, spreadsheet, and database skills while using workbooks and a simulation package. Students will gain basic knowledge of keying reports, letters, memos, envelopes, title pages, bibliographies, schedules, tables, invoices, expense statements, records using database, and usage of graphics within a document. Students will learn basic skills of other software programs such as PhotoDraw, Publisher, and any new software programs that may have been obtained. Use of technical advancements such as scanners, cameras, and exploration of new programs is also completed as part of the class

Business/Computers Applications II {10 through 12th Grade Level}

Business Elective

10 credits 5 credits each semester

Recommended Prerequisite(s) Computer Applications I

Course Description:

This course is designed to expose the student to the most up-to-date technology available, specifically advanced computer software applications. Usage of advanced simulation packages, which include computerized simulations, multimedia simulations and PowerPoint presentations are part of the class as well as developing and maintaining web pages. Exploring and developing animated pictures and banner ads, developing multimedia videos and creating other multimedia projects are all a part of this yearlong class.

Projects include: Creating a calendar
Updating Web Pages
Music Videos
Movie Trailers
PowerPoint slideshows
Final multimedia project

Business/Economics

Business Elective

10 credits 5 per semester

Recommended Prerequisite(s)

Course Description:

This course takes an extensive look is taken into supply, demand, taxes, contracts, budgets, inflation, and the economic cycle. Then an introduction of the stock market includes a stock market simulation and playing the stock market game with other schools throughout Nebraska. The class concludes with a large project including a creation of a new business using the concepts learned throughout the year.

Business/Entrepreneurship – semester course

Business Elective

5 credits

Recommended Prerequisites(s)

Course Description:

This class is designed to look at the development of a business plan, making sound decisions relating to product ideas, marketing concepts, financial planning, and overall business decisions relating to starting our own company.

Business/Law – semester course

Business Elective
5 credits
Recommended Prerequisite(s)
Course Description:

This course gives an introduction to personal, social, consumer, and business law that is pertinent to today's youth with a study of law as it relates to minors covering topics such as our legal system, contracts, bailment's, sales, debtors and creditors, car, home and life insurance, wills and employment. The book used for the class is: Law for Business and person use.

Business/Keyboarding High School

Business Requirement
5 credits
Recommended Prerequisite(s)
Course Description:

In this class the students will refresh their memory on typing various reports correctly, learn how to type a personal business letter, a business letter, an outline, memorandums, and tables. They will work to increase words per minute, and practice their proofreading skills. The students will gain a better understanding of the Word features and utilize desktop publishing skills

Business/Math

Business Elective
10 credits 5 each semester
Recommended Prerequisite(s)
Course Description:

In this class, students will do units on gross income, net income, checking accounts, savings accounts, cash purchases, charge accounts and credit cards, loans, automobile transportation, housing costs, insurance and investments, and record keeping, comparison shopping, buy a car, pay taxes, shop for insurance, buy a house, and visit savings institutions.

Business/Professional Development

Business Elective
10 credits 5 each semester
Recommended Prerequisite(s)
Course Description:

This class is set up for students who would like to learn more about the business world. We have many different units we explore. They are: telephone techniques, ten key calculator, filing, resumes, job interviews, business and dining etiquette, advanced applications using the Microsoft Office Suite, basic computer troubleshooting and maintenance training.

Business/RSVP -- Resumes, Scholarships, Various Projects

Business Elective

10 credits 5 each semester

Recommended Prerequisite(s)

Course Description:

Class is designed for seniors only. It is a year long commitment as the first semester is designed for extensive research on personal essays, references, resumes, colleges, majors, class schedules, and scholarship information. Opportunities also arise to take an online class from WNCN which take 8 weeks and then college credit is awarded. The second semester is expanded upon the first going into greater depth with scholarships. From January to the first part of March class is designated to getting in at least three scholarships a week. The last couple months of school are for an overview of computers and making sure the student knows all aspects of Word, Excel, PowerPoint, Publisher, and other software titles.